Sherman Centre: Training Request

Do our staff already have expertise on this topic?
- yes
  - Sufficient local audience to merit a workshop?
    - yes
      - Is the requestor willing to help to build / recruit audience?
        - yes
          - Costs < $200?
            - yes
              - Can mutually acceptable time and date be identified?
                - yes
                  - Set up workshop with them.
                - no
                  - no
          - no
        - no
      - no
    - no
  - no
    - no
      - Is topic something we know someone who could teach?
        - yes
          - Willing to do so?
            - yes
              - Refer to tutorial or course.
            - no
              - no
        - no
      - no
      - Are there existing tutorials or external courses on the topic?
        - yes
          - Refer to tutorial or course.
        - no
          - no